

TO: All Carriers

FROM: Sue Vanicek  
Director Nebraska Telecommunications Infrastructure and Public Safety Department

DATE: January 11, 2011

RE: Annual 911/E-911 Reporting Requirements

Pursuant to Neb. Rev. Stat. 86-437 (2008 Reissue) local exchange carriers are required to report to the Public Service Commission by April 30<sup>th</sup> of each year, the information regarding landline 911 service and landline 911 surcharges.

In an effort to more accurately report to the Legislature the status of revenue from landline 911 surcharges and to assist the Public Safety Answering Points (PSAPs) in their collection of those surcharge revenues, the Commission has developed an annual reporting form for the landline 911 surcharge revenue. The reporting form is available on the Commission's website or an electronic copy can be requested from Joan Raffety at 402-471-0208 or [joan.raffety@nebraska.gov](mailto:joan.raffety@nebraska.gov). **PLEASE DO NOT USE A PREVIOUS YEAR REPORTING SHELL.** All completed reporting forms should be submitted electronically, in Microsoft Excel 2003 format as provided, to [joan.raffety@nebraska.gov](mailto:joan.raffety@nebraska.gov), and followed by a paper copy.

The following are some instructions regarding the reporting form:

1. Exchange: Please list the **name** of the exchange for which the surcharge is being collected. DO NOT use three-digit prefixes. ALL carriers are required to provide this information regardless of whether they are facilities-based or non-facilities-based.
2. Local Exchange Carrier: Provide the name of the LEC or CLEC completing the report.
3. Level of 911 Service: Place an "X" in the column that describes the level of service that each PSAP has reached. The levels are Basic, ANI/ALI, E911. If you are not sure what the level of 911 service the PSAP has reached, please confirm with the PSAP or by calling Joan Raffety at 402-471-0208.
4. Monthly Surcharge: List the surcharge amount approved to be **collected** by the LEC or CLEC on behalf of the local jurisdiction. If the surcharge changed during the reporting period, enter separate records for each surcharge amount and provide the dates that each surcharge amount was in effect.
5. PSAP County/City Surcharge Remitted To: Please list the name of the PSAP or governing body to which the surcharge revenue is being remitted.
6. Surcharge Revenue: List the access line count and total surcharge revenue collected for each month as remitted to the PSAP. If the surcharge changed mid-month, enter separate records for each surcharge amount, as noted in "Monthly Surcharge" above. This is necessary for the Commission to more accurately report to the Legislature what is being collected and to whom the revenue is being remitted.

**This report is due April 30, 2011, for the calendar year 2010. Those carriers failing to return the completed form containing accurate information by the April 30, 2011 deadline will be subject to a departmental complaint and fines.**

Please contact the Commission at the above number if you have any questions regarding this reporting. Thank you.