

## **ILEC Annual Report Requirements Checklist**

*All Carriers please complete and return the following checklist and attach all required information and forms.*

- \_\_\_\_\_ 1. A \$25 check for the filing fee and completed 2015 Carrier Information Form for each authority.
- \_\_\_\_\_ 2. Completed Form M and enclosed Supplemental Schedules 10A and 11A. Please submit a separate set of financials for each authority.
- \_\_\_\_\_ 3. A copy of the latest Form 10-K or equivalent..
- \_\_\_\_\_ 3a. Carrier is not required to file a form 10-K or equivalent with the Securities and Exchange Commission.
- \_\_\_\_\_ 4. A copy of the 2015 Annual Report to Stockholders or provide a website where available.
- \_\_\_\_\_ 4a. Carrier does not publish an Annual Report to Stockholders.
- \_\_\_\_\_ 5. A description of the carrier's 2016 and 2017 construction budget, including a brief description of any projects as outlined in 5a and 5b.
- \_\_\_\_\_ 5a. Carriers having a construction budget in excess of \$10 million, include any projects having a value in excess of \$100,000.
- \_\_\_\_\_ 5b. Carriers having a construction budget less than \$10 million, include any projects having a value in excess of \$50,000.
- \_\_\_\_\_ 5c. Carrier has no construction budget meeting the requirements of 5a or 5b.
- \_\_\_\_\_ 6. A detailed listing of access lines by exchange. Disaggregate the total number of access lines by residential, business, resold, company official and total company access lines.
- \_\_\_\_\_ 7. Commission Rule 002.50B requires that an ILEC annually file with the Commission, the number of resale access lines provided by the ILEC to any of its affiliated CLECs.
- \_\_\_\_\_ 7a. Carrier does not provide resale access lines to any affiliate CLEC.
- \_\_\_\_\_ 8. A sample of the annual notice provided to the customer consistent with the FCC's and FTC's national do-not-call requirements (See 47 C.F.R. § 64 and 16 C.F.R. Part 310). The rules require all local exchange carriers to provide an annual notice via bill insert of the right to object to receiving telephone solicitations pursuant to federal rules concerning the national do-not-call database and the methods by which such rights may be exercised by the subscriber. The notice must include the Internet address and the toll-free number that residential telephone subscribers may use to register with the national do-not-call database.
- \_\_\_\_\_ 9. A completed Nebraska Telephone Assistance Program Notification Verification form.
- \_\_\_\_\_ 10. A completed Nebraska Telecommunications Relay Service Notification form.
- \_\_\_\_\_ 11. A completed E-911/911 report submitted electronically to [Joan.Raffety@nebraska.gov](mailto:Joan.Raffety@nebraska.gov) and [Deena.ackerman@nebraska.gov](mailto:Deena.ackerman@nebraska.gov) .